

### Superintendent of Schools

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#### Department Overview

The County Superintendent of Schools provides administrative support, information, and organization for the schools and communities of Gallatin County. The office meets the requirements of federal, state, and local codes and provides quality service to the children, families, schools, and taxpayers of the County.

The superintendent provides administrative support to four rural schools and for sixteen districts conducts legal hearings of disputes, calculates and correlates County financial information, and acts as record keeper of school information. Home school families notify the Superintendent of Schools of their intent to home school. Information pertaining to school district boundaries is maintained by the superintendent's office and is provided to real estate agents and residents as to the school district in which acreages and homes are located. All property transfers between school districts are administered by the superintendent.

There are 36 public schools within sixteen school districts in Gallatin County, of which there are 13,631 students in grades K-12. In addition, there are 823 home school students and 1,169 private school students in grades K-12. The superintendent has general supervision of the schools in the County and directly assists the trustees of four rural school districts that do not employ a superintendent or principal with supervision. The superintendent calculates and reports transportation and retirement mills totaling 44.79 mills or \$12,853,080 in tax revenues. All school budgets are reviewed, and proper reporting and recording with government agencies is provided.

#### Department Goals

- Offer exceptional service to the public on matters pertaining to K-12 education in Gallatin County.
- Provide effective administrative support to rural districts without superintendents with accreditation, student assessment, grant applications, teacher recruitment and supervision, and special education.
- Maintain close association with and provide effective support to public school district clerks, trustees, and superintendents in the areas of school finance, transportation, and elections.
- Assist and support home schools with notification and reporting requirements, curriculum resources, and yearly student assessments.
- Enhance educational opportunities for students in rural schools in cooperation with community organizations: eighth grade graduation ceremony, spelling bee, Law Day, and declamation contest.
- Digitize and improve storage of and access to County school records: pupil enrollment, teacher licenses, home school attendance, financial reports, and legal proceedings.
- Adjudicate legal matters, contested cases, and property transfers fairly and impartially.

#### Recent Accomplishments

- Assisted rural school districts with accreditation reporting and grant applications, special education, student assessments, and employee recruitment and supervision.
- Ensured accurate millage for transportation and retirement funds for Gallatin County and joint school districts and distributed payments to schools in a timely manner.
- Supported home schools with notification and reporting requirements, curriculum resources, and yearly student assessments.
- Initiated digitalization of and improved storage and public access to County schools data: student enrollment and financial reports.
- Coordinated countywide spelling bee and patriotic declamatory contest.
- Coordinated quality professional development training for rural school educators.
- Collaborated with County GIS department in development of interactive school district boundary map.
- Attended monthly board meetings of rural school districts and visited most other districts across the County to administer oath of office to newly elected school trustees.
- Provided background screening for substitute teachers and volunteers for nine rural school districts.

## GENERAL GOVERNMENT

### Superintendent of Schools

#### Department Budget

Object of Expenditure	Actual FY 2018	Final FY 2019	Actual FY 2019	Start Up FY 2020	Request FY 2020	Preliminary FY 2020	Final FY 2020
Personnel	\$ 128,342	\$ 147,565	\$ 147,035	\$ 152,604	\$ 152,604	\$ 152,604	\$ 155,170
Operations	22,728	28,962	19,199	25,605	27,405	25,605	25,605
Debt Service	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 151,070</b>	<b>\$ 176,527</b>	<b>\$ 166,234</b>	<b>\$ 178,209</b>	<b>\$ 180,009</b>	<b>\$ 178,209</b>	<b>\$ 180,775</b>

#### Budget by Fund Group

General Fund	\$ 151,070	\$ 176,527	\$ 166,234	\$ 178,209	\$ 180,009	\$ 178,209	\$ 180,775
Special Revenue Funds	-	-	-	-	-	-	-
Debt Service Funds	-	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 151,070</b>	<b>\$ 176,527</b>	<b>\$ 166,234</b>	<b>\$ 178,209</b>	<b>\$ 180,009</b>	<b>\$ 178,209</b>	<b>\$ 180,775</b>

#### Funding Sources

Tax Revenues	\$ 75,607	\$ 73,834	\$ 73,095	\$ 74,265	\$ 75,830	\$ 79,014	\$ 85,758
Non-Tax Revenues	55,427	56,724	57,291	63,397	56,276	49,419	52,777
Cash Reappropriated	20,036	45,969	35,847	40,546	47,903	49,776	42,241
<b>Total</b>	<b>\$ 151,070</b>	<b>\$ 176,527</b>	<b>\$ 166,234</b>	<b>\$ 178,209</b>	<b>\$ 180,009</b>	<b>\$ 178,209</b>	<b>\$ 180,775</b>

#### Department Personnel

No. of Positions	FT/PT	Title	FTE 2018	FTE 2019	FTE 2020
1	Full-Time	Elected Superintendent of Schools	1.00	1.00	1.00
1	Part-Time	Administrative Assistant	0.75	0.75	0.75
2		Total Program	1.75	1.75	1.75