Applicant submits required materials.

Planning Dept. schedules public hearings and prepares notice.

Other agencies and departments submit comments to Planning Dept.

Planning Dept. prepares staff report.

Applicant posts notice in three affected locations.

Planning Dept. publishes notices in newspaper and mails notice to nearby property owners.


County Commission meeting. Commissioners consider staff report, applicant's proposal and public comments. Commissioners vote to approve or deny amendment.

If County Commission approves a zone map amendment, applicant's fee for updating the official zone map is deposited and the map is updated.

Double outline box = applicant is involved in step.