



ID# \_\_\_\_\_

# Property Information Request Form

Please note that the GIS Department and the Gallatin County Health Department may require a completed copy of this form prior to issuing an address, license, or permit. Please discuss your proposed project with the Health Department (406) 582-3120, County Road and Bridge Department (406)582-3250 and State Building Codes Bureau (406) 841-2069 to learn about other approvals that may be necessary for your project.

Requester Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Landowner Name \_\_\_\_\_ Phone \_\_\_\_\_

Address (if existing) / Road Name Site \_\_\_\_\_ Geocode 06- \_\_\_\_\_

Subdivision/COS# \_\_\_\_\_ Lot/Tract/Parcel \_\_\_\_\_ Block \_\_\_\_\_

Legal Description \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Description of Existing Buildings on Property \_\_\_\_\_

Number of Structures / units / buildings proposed \_\_\_\_\_

Check Proposed Project:  Single-Family  Multi-Family  Commercial/Industrial  Mixed Use  
 Tourist License (Vacation Rental)  Septic Replacement Only  Address Only  Rental Units

Other (please describe) \_\_\_\_\_

Project will need:  Address  Septic Permit

BY SIGNING BELOW, THE ABOVE NAMED LANDOWNER OR REQUESTER HEREBY ACKNOWLEDGES THAT COMPLIANCE WITH APPLICABLE COUNTY REGULATIONS, INCLUDING BUT NOT LIMITED TO OBTAINING ANY NECESSARY PERMITS/APPROVALS PRIOR TO COMMENCING THE ACTIVITY FOR WHICH THE PERMIT/APPROVAL IS REQUIRED, IS MANDATORY AND THE RESPONSIBILITY OF THE LANDOWNER.

Landowner or Requester Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

### This section to be completed by Planning Department based on regulations in effect on date is completed

**A. Other Planning Jurisdiction**  YES – If Yes, see sections A. & C.  NO – If No, see Sections B. & C.  
Prior to construction, the Landowner is required to contact the jurisdiction below to determine whether the project is subject to review under Zoning, Subdivision & Platting Act or Building by Lease or Rent regulations:  
 City of Belgrade (388-3783)  Town of Manhattan (284-3235)  Three Forks (285-3431)  
 Other

**B. Zoning**  
Property is located in a County zoning district and subject to zoning regulations  YES  NO

If "YES", name of zoning district / subdistrict: \_\_\_\_\_  
Zoning-related permits/approvals are required prior to commencing construction of project  YES  NO

**Subdivision & Platting Act**  
The above project appears to require review under the Subdivision Regulations  YES  NO

**Building by Lease or Rent**  
The above project appears to require review under the Building by Lease or Rent Regulations  YES  NO

**C. Floodplain**  
At least a portion of the above property appears to be located in the 100-year floodplain as mapped by FEMA and is subject to the Floodplain Regulations. Landowner is advised to submit a Floodplain Information Request Form to obtain more detailed information.  YES  NO

Other Comments: \_\_\_\_\_

Planning Department Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_