GALLATIN COUNTY CLERK & RECORDER

FEE SCHEDULE

Eric Semerad
Clerk & Recorder
311 West Main, Room 203
Bozeman, MT 59715

Effective July 1, 2021

* Certified copies of birth certificates .......................................................... $8.00
* Certified copy of death certificate ............................................................... $7.00
* Recording fees - per page for standard documents1 ........................................ $8.00
* Non-Standard1 document fee (in addition to standard per page recording fee) .... $10.00
* Realty Transfer Certificate (RTC) ................................................................ no fee
* Recording of military discharges (DD214) ...................................................... no fee
* Filings: Construction Liens, Lis Pendens (Releases), Right to Lien, Lien Releases, etc ........ $5.00
  - Lis Pendens (filing) .................................................................................. $5.00
  - Lis Pendens Certified Copy2 (automatically included in filing fee & sent to court) .... see copies +
    certification fee
* Filing of financing statements (UCC-1 & AG-1) per 44.6.105 ARM...................... $7.00
  - Continuations, Assignments, Partial releases, etc. ........................................ $5.00
  - Terminations ........................................................................................... no fee
* Request for information (UCC-11) ................................................................ $7.00
* Filing federal liens (IRS, US Attorney) includes amendments, corrections and renewals .... $7.00
* Filing release of federal liens ......................................................................... no fee
* Filing of subdivision and townsite plats ......................................................... $25.00
  - Plus: For each lot up to 100 ........................................................................ $ .50
  - For each additional lot in excess of 100 ...................................................... $ .25
* Filing of certificate of survey and amendments thereto .................................... $25.00
  - Plus: Per tract or lot ................................................................................ $ .50
* Documents required to be recorded with subdivision plat or certificate of survey (per page) for which there is no other statutory fee ........................................ $1.00
* Searches of index record (per year, per index, per name) ............................... $ .50
* Copies of instruments of record - first page of each document ...................... $ .50
  - each additional page of the same document ........................................... $ .25
* Images of instruments mailed, emailed on or online- first page of each document .............................................................................................................. $2.00
  - each additional page of the same document ........................................... $ .50
* Certification of a record with County Seal affixed2 ....................................... $2.00
* Large format copies of plats - 18” x 24” ......................................................... $2.00
  - 24” x 36” ................................................................................................. $4.00
* Large format computer generated maps - countywide, valley map, Bozeman, Big Sky .... $25.00
  - other city and town maps ....................................................................... $10.00
* Filing of corner records ................................................................................ no fee
* Filing of a geophysical exploration permit ..................................................... $5.00

Fees of County Clerk & for Recording Documents as per 7-4-2631 & 2637 M.C.A 2019

NOTES:
* No checks will be accepted for less than $1.00
* All fees must be paid in advance of services rendered. 1Document Standards as per 7-4-2636 M.C.A. 2019
  2The Gallatin County Clerk & Recorder’s Office does not conform copies.

REFUND POLICY: A refund check will be issued to a remitter for overpayments of $8.00 or more.
Refunds will be issued in 2-4 weeks and may not be issued for overpayments under $8.00.