



Sign Permit Application

1. Property Information:

Business name: _____
Address: _____
Section: _____ Township: _____ Range: _____ Block: _____
Lot/Tract/Parcel: _____ Subdivision/COS #/ Deed reference: _____
Geocode/DOR #: 06- _____ Lot area (*acreage or square feet*): _____
Zoning District: _____ Sub-district (zoning designation): _____
Lot Frontage on Public Road: _____ ft. Building Size: _____ sq. ft

2. Sign application type:

- ☐ Permanent sign
- ☐ Temporary sign
- ☐ Master sign plan

3. Sign type:

- ☐ Wall sign
- ☐ Free-standing sign
- ☐ Other, *please describe*: _____

Sign Dimensions:

Describe materials and color(s) of the sign:

4. Required attachments

- ☐ Site plan showing sign/building locations relative to property lines with setback dimensions
- ☐ Drawings of all signs with dimensions labeled
- ☐ Application and fees

5. Contact information

Property Owner

Name: _____ Email: _____

Address: _____ Phone: _____

Applicant/Representative *(if different than property owner)*

Name: _____ Email: _____

Address: _____ Phone: _____

AGREEMENT

By signing this agreement, any authorized agent or representative hereby certifies they have permission from the property owner to sign on their behalf. Additionally, the property owner and/or authorized agent hereby certify that the information submitted in this application is true and correct and that the proposed work shall be done in accordance with the approved plans and in compliance with the requirements of the applicable zoning regulation.

Property owner or authorized representative signature

Date