



## Building for Lease or Rent Certificate of Compliance

### 1. Property Information

Address: \_\_\_\_\_ Subdivision/COS: \_\_\_\_\_  
 Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Land area (acres or square feet): \_\_\_\_\_  
 Other legal description: \_\_\_\_\_  
 Geocode/DOR# : 06 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Zoning District: \_\_\_\_\_ Sub-district (zoning designation): \_\_\_\_\_  
 General location: \_\_\_\_\_  
 Number of buildings/units approved \_\_\_\_\_

### 2. Project Information

Is the Certificate of Compliance submittal to show that the proposed buildings/units are exempt from the Buildings for Lease or Rent Regulations?

*YES, include a narrative explaining why the project is exempt and include relevant attachments as necessary, see list of exempt projects [here](#)*

NO

Is the Certificate of Compliance submittal a condition of approval for an existing Buildings for Lease or Rent approval?

*YES, permit number#: BLR \_\_\_\_\_, include all attachments listed below*

NO

- A copy of the conditions of approval for the Buildings for Lease or Rent approval (see Findings of Fact document)
- A narrative that explains how each condition of approval has been satisfied
- A final site plan showing the following information:
  - North arrow and scale bar (minimum scale of 1:20)
  - Property boundaries
  - Onsite and adjacent offsite streets, roads, and easements
  - Existing and proposed access to the Subject Property
  - Pertinent geographic features, including floodplain
  - Location of water, wastewater, and solid waste facilities
  - Copy of approval from Montana DEQ, if applicable

- Copy of approval from Gallatin City-County Health Department, if applicable
- Application fee, see [fee schedule](#)

**3. Contract Information**

Property Owner:

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant *(if different than property owner)*:

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**AGREEMENT**

By signing this agreement, any authorized agent or representative hereby certifies they have permission from the property owner to sign on their behalf. Additionally, the property owner and/or authorized agent hereby certifies that the information submitted in this application is true and correct and that the proposed work shall be done in accordance with the approved plans and in compliance with the requirements of the applicable zoning regulation.

\_\_\_\_\_  
Property owner or authorized representative signature

\_\_\_\_\_  
Date