DUI Task Force Meeting – Wednesday, March 15, 2023

**Called to order:** 5:42pm

**Attendance:**

* Hali Kapperud, Coordinator
* Renee Boundy, Chair
* Allison Hugus, Vice-Chair – Via Zoom
* Stephen Lehmann, Secretary/Treasurer
* Dan Deming
* KariLyn Gifford
* Bryan Phipps

**Members Not Present:**

* Justin Knapp
* Emma Wade
* Jon Ogden
* Arrah La Bolle
* Jerry Pape
* Brian Elliott-Pearson

**Public:**

* Steve Ette
* Kit Davis

**1. Introductions**

1. Members and guests introduced themselves.
2. Approval of Minutes

**2. Update**

1. Member Update - There are currently twelve (12) members on the DUI Task Force. The Task Force will discuss updating the bylaws to reduce the number of members and the quorum required.
2. DUI Report Update – Hali is currently working on the DUI report.

**3. Old Business**

1. January Elections Update
   1. The Executive Committee determined their positions at their February Executive meeting. Renee Boundy is the Chair, Allison Hugus is the Vice-Chair, and Stephen Lehmann is the Secretary/Treasurer.
2. Award Ceremony
   1. West Yellowstone PD is unable to attend. Hali has the list of top 3 DUI arresting officers from 5 out of 7 departments. She is missing MHP and WYPD.
   2. The date of the award ceremony has been changed from April 19to April 20 due to the Community Room not being available on the 19th. The time is still the same and the award ceremony will start at 6:00PM.
   3. The room is reserved from 4pm-8pm and we do need Task Force members to be there early to help set up. If members could arrive no later than 5pm on the 19th for set up and stay after to clean up, that would be appreciated.
   4. Stephen was able to get catering from Firehouse Subs and we will be purchasing a sheet cake from Rosauer’s.
   5. Sponsors were also discussed for awards. Everyone should reach out to potential sponsors and look for gift cards valued at $30-50. We are looking to give gift cards to all of the officers who are being recognized and then have a drawing for a larger prize, hopefully a free stay at Big Sky Resort. Please report any sponsors and their contributions to Hali by April 1st.
   6. Hali will be creating an invite list and an invitation to send out as well as a decal that sponsors can hang in their window. The decal will say “I support the Gallatin County DUI Task Force.”
3. Budget
   1. The Executive Committee has proposed keeping the budget the same for next year, with the only change being if Hali’s position were to move to full-time.
   2. The Executive Committee will present the proposal to change Hali’s position to full-time to the Commission in May.

**4. New Business**

1. Bylaws
   1. Discussion of amending the bylaws was tabled until after the budget proposal to the Commissioners.
2. Strategic Planning/Goals
   1. Renee wrote down the goals in our strategic plan and members voted on the top three goals that they think are a priority for us in the upcoming year.
   2. The three goals that received the most votes were Advocacy and Enforcement, Education, and Network and Partnerships. Membership was also a top priority.
   3. Members then discussed how we will accomplish these goals and ideas for the upcoming year in terms of events.

**5. Public Comment**

There was no public comment

**6. Meeting Adjourned:**

The meeting was adjourned at 7:05pm.

**7. Next Meeting**

The next meeting will be Wednesday, May 17th at 5:30pm.