

Compliance

Department Overview

The Compliance Department was created in November 2003. The Office promotes the health, safety and welfare of Gallatin County residents through the administration and enforcement of County codes. The Department provides enforcement support to other County departments.

The Code Compliance Officer received 61 new cases, and closed 61 outstanding cases between May 2018 and May 2019. The new cases included complaints as follows:

- 36 zoning cases, including investigations
- 2 Community Decay cases
- 30 illegal wastewater cases
- 3 Floodplain cases

It is important to consider that while the Compliance Department received 61 new cases between May 2018 and May 2019, the Department continues to investigate 27 additional unresolved cases.

Department Goals

- Maintain and improve the quality of the Gallatin County community by administering a fair and unbiased compliance program to correct issues of ordinance and land use violations.
- Provide reliable compliance assistance to all Gallatin County departments.
- Create and maintain a County Compliance Department that is effective and known for fairness and consistency.
- Increase compliance with County ordinances and regulations through improved public awareness and understanding.

Recent Accomplishments

- Collaborated with Department of Planning and Community Development and County Attorney's Office on development of new administrative provisions for zoning regulations.
- Implemented new database which will facilitate easier communication between the Planning Department and the Compliance Department.
- The Department received 36% more cases this year than last and has maintained reasonable investigation and response timelines.

Turnover in the Compliance Officer at the end of FY 2019 reduced Personnel Costs for FY 2020.

GENERAL GOVERNMENT

Compliance

Department Budget

| Object of Expenditure | Actual FY 2018 | Final FY 2019 | Actual FY 2019 | Start Up FY 2020 | Request FY 2020 | Preliminary FY 2020 | Final FY 2020 |
|-----------------------|-------------------|-------------------|-------------------|---------------------|--------------------|------------------------|-------------------|
| Personnel | \$ 87,933 | \$ 97,521 | \$ 91,032 | \$ 102,256 | \$ 102,256 | \$ 102,256 | \$ 92,746 |
| Operations | 6,422 | 7,292 | 5,465 | 6,415 | 7,512 | 7,515 | 7,515 |
| Debt Service | - | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - | - |
| Transfers Out | - | - | - | - | - | - | - |
| Total | \$ 94,355 | \$ 104,813 | \$ 96,497 | \$ 108,671 | \$ 109,768 | \$ 109,771 | \$ 100,261 |

Budget by Fund Group

| | | | | | | | |
|------------------------|------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| General Fund | \$ 94,355 | \$ 104,813 | \$ 96,497 | \$ 108,671 | \$ 109,768 | \$ 109,771 | \$ 100,261 |
| Special Revenue Funds | - | - | - | - | - | - | - |
| Debt Service Funds | - | - | - | - | - | - | - |
| Capital Project Funds | - | - | - | - | - | - | - |
| Enterprise Funds | - | - | - | - | - | - | - |
| Internal Service Funds | - | - | - | - | - | - | - |
| Trust & Agency Funds | - | - | - | - | - | - | - |
| Total | \$ 94,355 | \$ 104,813 | \$ 96,497 | \$ 108,671 | \$ 109,768 | \$ 109,771 | \$ 100,261 |

Funding Sources

| | | | | | | | |
|---------------------|------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Tax Revenues | \$ 45,186 | \$ 43,839 | \$ 43,400 | \$ 42,058 | \$ 48,557 | \$ 43,127 | \$ 47,563 |
| Non-Tax Revenues | 30,127 | 32,466 | 32,791 | 34,573 | 35,258 | 30,440 | 28,929 |
| Cash Reappropriated | 19,043 | 28,508 | 20,305 | 32,040 | 25,953 | 36,203 | 23,769 |
| Total | \$ 94,355 | \$ 104,813 | \$ 96,497 | \$ 108,671 | \$ 109,768 | \$ 109,771 | \$ 100,261 |

Department Personnel

| No. of Positions | FT/PT | Title | FTE 2018 | FTE 2019 | FTE 2020 |
|---------------------|-----------|--------------------|-------------|-------------|-------------|
| 1 | Full-Time | Compliance Officer | 1.00 | 1.00 | 1.00 |
| 1 | Part-Time | Program Assistant | 0.10 | 0.10 | 0.10 |
| 2 | | Total Program | 1.10 | 1.10 | 1.10 |