



GALLATIN COUNTY
Building for Lease or Rent
Certificate of Compliance

1. Applicant Name _____

2. Project Name _____

3. Total Number of Buildingsⁱ _____ Total Acreage _____

4. Assessor Parcel# **R** _____
 DOR# **06** _____
(2) (4) (2) (1) (2) (2) (4)

5. Project Location _____
(legal) _____

6. Project Location _____
(common) _____

7. Purpose of Certificate of Compliance Request
 To meet requirements of conditional approval of Building for Lease or Rent application
 To document that existing or proposed Buildings are exempt from the Building for Lease or Rent Regulations

8. Landowner Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

9. Applicant Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

Preparer/Agent Name _____
 10. Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

11. Surveyor/Engineer Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

12. If request for certificate of compliance is being done to meet requirements of conditional approval of Building for Lease or Rent application, please provide the following information.

(a check mark indicates item included):

A copy of the conditional approval of the Building for Lease or Rent Application

A narrative that explains how each condition of approval has been satisfied with numbered responses corresponding to the condition of approval

A final site plan showing the following information:

North arrow and scale bar (minimum scale of 1:20);

Property boundaries

Existing and proposed onsite and adjacent offsite streets, roads and easements that will serve the proposal.

Existing and proposed access to the subject property

Pertinent geographic features of the subject property, including but not limited to any significant topographical features and designated floodplain

Where the slope is:

under 10%

between 10% and 15%

between 15% and 25%

25% or greater

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Contour shall be:

2 feet (or 5 feet if all lots are over one acre in size)

5 feet

10 feet

a reasonable contour for the lot sizes

for floodplains where a base flood elevations are available, the floodplain shall be depicted according to where the base flood elevation intersects surveyed ground elevations

Location of existing and proposed water, wastewater and solid waste facilities serving the subject property, including all existing septic tanks, drainfields, and wells

The location of existing and proposed Buildings or structures on the subject property

If review is required by Title 76, chapter 4, Mont. Code Ann., a copy of the approval from the Montana Department of Environmental Quality or Local Reviewing Authority

If review is required by Title 50, Mont. Code Ann., a copy of the approval from Gallatin City-County Health Department

Application fee

13. If request for certificate of compliance is being done to document that existing or proposed Buildings are exempt from the Building for Lease or Rent Regulations please indicate why the Building(s) are exempt from review and provide appropriate documentation as required in section 5:

The Building is located in a zoning district determined by the Governing Body to contain the elements of Section 76-8-104, Mont. Code Ann. And the building is in compliance with the applicable zoning regulations;

The Building is one of three or fewer Buildings for lease or rent that were in existence or under construction on the Tract of record before September 1, 2013;

The Building is a facility as defined in Section 15-65-101, Mont. Code Ann. That is subject to the lodging facility use tax under Title 15, Chapter 65, except for recreational camping vehicles or mobile home parks;

The Building is created for lease or rent for farming or agricultural purposes;

The Building is not served by water or wastewater and will not be rented or leased;

The Building is used as a Residential Storage Warehouse (mini storage) with 5 or more storage units and less than 200 storage units; or

The Building is served by water and wastewater and the landowner records a notarized declaration with the Clerk and Recorder that at a minimum includes specific information outlined in the Building for Lease or Rent Regulations.

