



File No.: _____

GALLATIN COUNTY Building for Lease or Rent Application

1. Applicant Name _____
2. Project Name _____
3. Description of Proposed Use

4. Total Number of Buildings¹ _____ Total Acreage _____
5. Assessor Parcel# **R** _____
 DOR# **06** _____
 (2) (4) (2) (1) (2) (2) (4)
6. Project Location (legal) _____

7. Project Location (common) _____

8. Current Land Use _____
9. Zoning District _____ Zoning Designation _____
10. Fire District _____
11. School District _____
12. Landowner Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____
13. Applicant Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

14. Preparer/Agent Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

15. Surveyor/Engineer Name _____
 Address _____ Phone _____
 City _____ State _____ Zip _____
 Email _____

16. Application Requirements *(a check mark indicates item included)*
- a. A copy of the deed or other legal description of the real property
 - b. Evidence of the Landowner's title and interest in the land for which the application is being made
 - c. A title report from a licensed title abstractor or title company showing the names of the owners of record of land and the names of any lien holders or claimants of record against the land (must not be over 90 days old at the time of application submittal)
 - d. A certified list of adjoining property owners
 - e. A site plan showing the following information:
 - North arrow and scale bar (minimum scale of 1:20);
 - Property boundaries
 - Existing and proposed onsite and adjacent offsite streets, roads and easements that will serve the proposal.
 - Existing and proposed access to the subject property
 - Pertinent geographic features of the subject property, including but not limited to any significant topographical features and designated floodplain

| | | | |
|----------------------------|---|--|--|
| <u>Where the slope is:</u> | | <u>Contour shall be:</u> | |
| under 10% | → | 2 feet (or 5 feet if all lots are over one acre in size) | |
| between 10% and 15% | → | 5 feet | |
| between 15% and 25% | → | 10 feet | |
| 25% or greater | → | a reasonable contour for the lot sizes | |

for floodplains where a base flood elevations are available, the floodplain shall be depicted according to where the base flood elevation intersects surveyed ground elevations
 - Location of existing and proposed water, wastewater and solid waste facilities serving the subject property, including all existing septic tanks, drainfields, and wells
 - The location of existing and proposed Buildings or structures on the subject property
 - f. A detailed narrative of existing and proposed Buildings and their location on the subject property, including the uses proposed for each and the approximate floor area and ground coverage of each Building
 - g. A detailed narrative of the proposed water, wastewater, and solid waste disposal facilities intended to serve the Buildings for lease or rent
 - h. A detailed narrative of the emergency medical, fire, and law enforcement services proposed to serve the Buildings for lease or rent

