

## Gallatin County DUI Task Force

# Annual Plan

July 1, 2016 - June 30, 2017

Submitted to the

State Highway Traffic Safety Bureau  
Montana Department of Transportation  
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Helena MT 59620-1001

Prepared by

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Joe Skinner, Chairman - Gallatin County Commission

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Date Signed

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# Gallatin County DUI Task Force Plan

July 1, 2016 - June 30, 2017

**The Gallatin County DUI Task Force** represents a diverse cross-section of the community including citizens, law enforcement, prosecuting attorneys, health professionals, prevention and treatment specialists, and others appointed by the Gallatin County Commissioners for the purpose of promoting a healthier and safer environment for county residents by reducing the number of impaired driving traffic crashes through public education, awareness, policy analytics, and collaborative strategies.

## **Mission**

The mission of the Gallatin County DUI Task Force is to reduce the incidence of driving under the influence of alcohol and/or other drugs.

## **Vision**

The vision for the Gallatin County DUI Task Force is to be the “face of DUI prevention” by providing education, funding, networking opportunities, enforcement, and public advocacy in Gallatin County.

To accomplish this, the DUI Task Force will:

- 1) Engage in effective education and enforcement advocacy and policy debate to facilitate changes to support and promote pro-active traffic enforcement and a reduction in DUI-related crashes.
- 2) Develop partnerships with public health organizations to facilitate making highway safety a top public health priority.
- 3) Proactively educate a variety of stakeholders on the risk of driving under the influence of alcohol and other drugs through a series of targeted messages and campaigns.
- 4) Develop and/or enhance its collaborative network and strategic partnerships.
- 5) Provide statistical data about DUI in Gallatin County as required by MCA 61-2-106.
- 6) Provide a formalized CEASE Award process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with county purchasing policies and procedures, and evaluate outcomes achieved by the awardee.
- 7) Have an active and engaged DUI Task Force board that guides the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.
- 8) Have a well-trained and competitively compensated (up to ¾-time) Coordinator charged with coordinating DUI Task Force member efforts in carrying out the strategic plan and documenting the results.

## **Evaluation**

Outcomes to the strategies described in this plan will be reported at meetings and monitored quarterly. The Gallatin County DUI Task Force presents its program evaluation/report to the County Commission and the State in the spring of each year.

## **Budget**

The Gallatin County DUI Task Force receives funds from 50% of driver license reinstatement fees collected in Gallatin County pursuant to MCA § 62-1-107 and 108. The funds are generated by individuals convicted of DUI and other traffic violations who, effective October 1, 2003, pay a \$200 reinstatement fee to the State to get their license back. One half of the fees are deposited in the State's General Fund and the other half is disbursed on a quarterly basis, beginning January 1, 2004, to Task Forces throughout the State. The proposed budget for FY 17 as presented to the County Commission is on page 11.

## **Problem: State Overview**

According to the Montana Department of Transportation:

Alcohol/drug-related crashes accounted for 9.6% of all reported traffic crashes during 2011. Although there was a very small increase in the total number of alcohol/drug-related crashes over the 2010 numbers (an increase of 10 crashes), this is still one of the lowest total number of alcohol/drug-related crashes in at least twenty years. It is far below the 22.3% of alcohol-related crashes reported during 1983.

Alcohol/drug-related crashes tend to result in more severe injuries than do crashes with no impairment. During the early 1980's, injuries related to alcohol accounted for as much as 36% of the total. Last year, alcohol/drug-related injuries were at 18.1% of all injuries, making the percentage approximately half that seen historically.

Results of a study conducted by the University of Montana's Bureau of Business and Economic Research, released in 2009, show that alcohol abuse costs the state's economy more than half a billion dollars per year in medical costs, lost wages and productivity and other public and private spending. Of that number, \$49.1 million was spent on "extra police, judges and prison cells needed to protect citizens and enforce the laws.

## **Problem: Overview of Gallatin County**

Gallatin County is the 3rd largest County in Montana, with an estimated population of 100,739 people in 2015, an increase of 12.5% or 11,229 people since 2010. It is estimated that 20.5% of the County's population is 18 or under and 11.2% are over age 65. In 2015, the county comprised 2,602.69 square miles.

As of May 2016, the county had 280 liquor licenses, 67 of which are off-premises beer and wine. More than half of those licenses are in Bozeman.

Gallatin County's goals for Fiscal Year 2017 as set by the County Commission continue to name public health, safety and welfare as a high priority as well as working to improve the Criminal Justice System. Those goals embrace and support the work of the DUI Task Force.

As of May 15, 2016 61 lives were lost on Montana roads, compared to 42 fatalities for this same time in 2015. 15 of those fatalities, (nearly 25 percent) were due to impaired driving.

County-wide, 2014 impaired driving citations totaled 764, a slight decrease from the 776 citations issued in 2013, and significantly below the 1159 citations issued in 2009. The DUI Task Force worked hard in 2015-16 to create an accurate DUI Statistics Report for Gallatin County. To date, this is the most comprehensive report of its kind that has been done. Copies of this report are available online at:

[http://gallatincomt.virtualtownhall.net/Public\\_Documents/gallatincomt\\_ DUI/FINAL%20DUI%20Task%20Force%20Report%202-1-16.pdf](http://gallatincomt.virtualtownhall.net/Public_Documents/gallatincomt_ DUI/FINAL%20DUI%20Task%20Force%20Report%202-1-16.pdf)

The largest community in Gallatin County, Bozeman is home to Montana State University. The Bozeman Police Department issues the majority of county DUI citations. Their citations dropped from about 599 in 2009 to 339 in 2013. The Gallatin County Sheriff's office issued 107 down from 198 in 2009.

Youth DUI is perceived as being prevalent in Gallatin County. In 2011, 176 out of 700 DUI offenders (25%) who attended court-ordered classes at Alcohol and Drug Services identified themselves as MSU students. There is no data for 2012 or 2013.

# Strategic Plan

## Goal #1: Advocacy

In Fiscal 2017, the DUI Task Force will demonstrably engage in effective education and enforcement advocacy and policy debate to support and promote pro-active traffic enforcement and a reduction in DUI-related crashes.

Specific goals include:

- Advocate with local criminal justice professionals for effective DUI enforcement and adjudication.
- Support the work of the DUI Prevention/Enforcement legislative advocacy of the Montana Common Sense Coalition and local legislators.
- Make educational presentations to the County and City Commissions and other relevant organizations.

## Goal #2: Public Health

In Fiscal 2017, the DUI Task Force will develop partnerships with local public health organizations to facilitate making highway safety a top public health priority.

Specific goals include:

- Participate in the Healthy Behaviors Coalition as it relates to healthy community behaviors and decreasing substance abuse across the lifespan in Gallatin County.
- Partner with Public Health to encourage health practitioners and pharmacists to actively educate the public about the dangers of chemically impaired driving.
- Educate the public about buzzed driving and the risks of driving under the influence of alcohol and other drugs.

## Goal #3: Education

In Fiscal 2017, the DUI Task Force will proactively educate a variety of stakeholders (see list below) on the risk of driving under the influence of alcohol and other drugs.

Specific campaigns include:

- Community outreach to educate the general public, professional associations, educational institutions, treatment professionals, peace officers and law enforcement agencies, as well as taverns, servers, and party hosts about the issue of DUI and the work of the Task Force with the goal of better engaging them in reducing the incidence of DUI.
- Partner with other groups and coalitions to conduct at least one educational opportunity and/or town hall meeting per year.

Educational Stake Holders include:

- High Risk Drinkers/Users and their Families/Friends
- Minors and their Families/Friends
- Drivers Education Programs
- Taverns and Servers
- The General Public
- Healthcare Providers
- MADD
- Victim Impact Panels
- Restorative Justice Councils
- MSU

#### **Goal #4: Network & Partnerships**

In Fiscal 2017, the DUI Task Force will enhance its collaborative network and strategic partnerships with a variety of stakeholders (see list below).

Specific goals include:

- Confirm and identify the people with whom the Task Force should be regularly communicating.
- Develop a networking data base.
- Identify topics of interest and prioritize for articles and workshops.
- Continue to develop the DUI Task Force website and social media for effective communication.

Network & Partnership Stakeholders:

- MT Dept of Transportation's Highway Traffic Safety
- Police/Sheriff/MHP/NPS
- Gallatin County Court Services
- Juvenile Probation
- County/City Attorneys
- Prosecutors
- Lawyers
- Office of the State Public Defender
- Judges
- Criminal Justice Coordinating Council Advisory Council
- Bozeman's Community Alcohol Coalition
- Legislators
- Local politicians
- Voters
- MSU Students
- Alcohol and Drug Services of Gallatin County
- Gallatin Mental Health Center/Hope House
- MSU Health Promotion Department
- Healthcare Community and Medical Providers
- School Counselors
- Media
- Gallatin City/County Health Department

### **Goal #5: Provide Statistical Data Collections**

In Fiscal 2017, the DUI Task Force shall continue to serve as a source for data about DUI in Gallatin County as required by MCA 61-2-106. Data is made available to the public on the DUI Task Force website, utilized in guest columns/editorials, and in presentations to members of the criminal justice system and policy-makers.

Specific goals include:

- Complete 2015 citation comparisons to include total alcohol-related crashes and fatalities.
- The PI&E Committee shall request, analyze, and communicate results of annual DUI research.
- The Task Force intends to gather DUI statistics on an annual basis with more comprehensive follow-up reports to be done every other year.

### **Goal #6: CEASE Awards**

In Fiscal 2017, the DUI Task Force will continue to provide a formalized awarding process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with county purchasing policies and procedures, and evaluate outcomes achieved by the awardees.

Specific goals include:

- Update the CEASE Award application/evaluation process as needed.
- Maintain a report with updated line-item budget amounts.
- Set Fiscal 2017 priorities for funding and communicate those to general Task Force members.
- Continue to refine the process for granting award applications.
- Continue to fund & promote:
  - Consistent identification and arrest of DUI drivers by law enforcement.
  - Multi-jurisdiction DUI patrols and/or safety checks.
  - Compliance checks.
  - Bar checks for over-service to obviously intoxicated persons. Encourage the public to report over-service to local law enforcement.
  - Equipment purchases and other law enforcement/criminal justice projects as consistent with DUI Task Force mandate and annual budget. Costs to be proportionate to the equipment's use for DUI processing.
  - Safe ride home programs/projects.
  - Education and training related to DUI enforcement and successful adjudication of arrest.
  - Public Information & Education projects and events as proposed and reviewed by the PI&E Committee.

### **Goal # 7: DUI Task Force**

In Fiscal 2017, the DUI Task Force will have an active and engaged DUI Task Force membership that will guide the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.

Specific goals include:

- Members shall participate in community outreach/education representative of the Task Force.
- Diversify Task Force membership; continue to expand stakeholders.
- Develop a succession plan for DUI Task Force officers.
- Review, evaluate & update the bylaws, governance calendar, and internal financial reporting guidelines as needed.

### **Goal #8: Staffing**

In Fiscal 2017, the DUI Task Force will continue to have a well-trained and competitively compensated Coordinator that is charged with coordinating DUI Task Force member efforts in carrying out the Strategic Plan and documenting the results.

Specific goals include:

- Coordinator position shall continue to operate under the supervision of Court Services; new governance goals for oversight shall be created and updated as needed.
- Create job descriptions for volunteer assistance as needed.
- The Coordinator and/or Executive Board members will attend at least two trainings and/or workshops per year to increase skills in providing effective DUI education/advocacy.

### **Goal #9: Follow-up Reporting**

In Fiscal 2017, the DUI Task Force will continue to collaborate with Law Enforcement agencies and other committees as needed to address and improve upon as many topics as deemed necessary by the TF Executive Board from Scott Swanson's Gallatin County DUI Enforcement Practices Report.

Specific goals include:

- Maintain and update Report Recommendations spreadsheet.
- Create subcommittees as needed to address specific goals.
- Present Follow-up Report to Task Force as needed.

# DUI Task Force Members

Kelley Parker-Wathne		Coordinator
Rocky Hamilton	Manhattan PD	Chair CEASE Awards Committee
Adrian Massey	Citizen Volunteer	Vice-Chair CEASE Awards Committee PI&E Committee
Dave Keen	Belgrade PD	Secretary/Treasurer CEASE Awards Committee
Steven Hamilton	Citizen Volunteer/3 Forks Mayor	CEASE Awards Committee
Rick Gale	ADSGC	PI&E Committee
Heather Hume	Citizen Volunteer	PI&E Committee
Dan Deming	Citizen Volunteer	PI&E Committee
Marty Lambert	County Attorney's Office	
Ed Hirsch	City Attorney's Office	
Jonathon Ogden	Bozeman PD	
Scott Newell	West Yellowstone PD	
Doug Lieurance	Gallatin County Sherriff's Office	
Frank Parrish	MSU PD	
Matthew Caires	MSU Dean of Students	
Madison Brown	MADD Representative	
Kate Tillson	Citizen Volunteer/Mental Health Rep	
Lora Kruse	Citizen Volunteer/Hospital Rep	
Jerry Pape	Citizen Volunteer	
Ann Dutton Ewbank	Citizen Volunteer	
Arlene Wylie	Citizen Volunteer	
Iralene Osborne	Citizen Volunteer	
--Vacant--	MHP	

Current membership is kept on file at the Gallatin County Commission office and on the Task Force website at: [http://gallatincomt.virtuالتownhall.net/Public\\_Documents/gallatincomt\\_đui/task\\_force](http://gallatincomt.virtuالتownhall.net/Public_Documents/gallatincomt_đui/task_force)

Per the governing resolution, the 2017 slate of officers will be elected in the first meeting after the new calendar year.

## Meetings

The Gallatin County DUI Task Force meets six months of the year, on the 3<sup>rd</sup> Wednesday of the odd numbered months: January, March, May, July, September, and November.

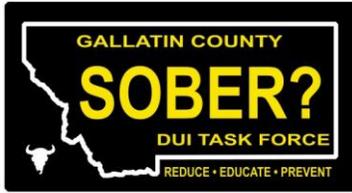
Notices of meetings are posted online on the Gallatin County Public Meeting Calendar and are available to all news media.

Dates, times and agendas of all meetings, including committee meetings, are easily accessible on the county website: [http://gallatincomt.virtuالتownhall.net/Public\\_Documents/gallatincomt\\_đuical/](http://gallatincomt.virtuالتownhall.net/Public_Documents/gallatincomt_đuical/)

The Governance Calendar is included as an addendum to this report.

# Proposed Budget

<u>Budget Item</u>			
Salaries/Wages	\$27,264	Travel	1,000
Employer Contributions	12,198	Training	500
Workers Comp	161	Contracted Services	750
Office Supplies	200	Liability Insurance	349
Awards	250	Admin Fixed Costs	2,880
Operating Supplies	2400	Other Grants	9816
Food (Meetings/Events)	1000		
Equipment	0	<b><u>TOTAL FY 2017 EXPENDITURES</u></b>	<b>\$67,508</b>
Postage	50		
Printing & Duplicating	1500	Capital Reserves	<u>66,792</u>
Subscriptions & Dues	100	<b>Total Budget</b>	<b>\$134,300</b>
Membership Dues	0		
Advertising	3,000	<b><u>Projected Income</u></b>	
Telephone	1,120	Reinstatement Fees	<u>55,550</u>
Cell Phone	0	<b>TOTAL REVENUES</b>	<b>\$55,550</b>
Professional Services	500	Cash Fund	78,750
Repairs & Maintenance	50	TOTAL	\$134,300
Office Equipment	300		
Building Maintenance	2,120		



# Gallatin County DUI Task Force 2017 Governance Calendar

<p style="text-align: center;">January</p>	<p><b>Task Force Meeting</b></p> <ul style="list-style-type: none"> <li>- Budget Update</li> <li>- Set Meeting Dates for Coming Year</li> <li>- Term Begins for Newly Elected Officers</li> </ul> <p><b>PI&amp;E Meeting</b></p> <ul style="list-style-type: none"> <li>- Review Events Calendar for Coming Year</li> </ul> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Review of Budget &amp; Annual Plan</li> <li>- Set Funding Priorities for Coming Fiscal Year</li> <li>- Coordinator Evaluation</li> </ul>
<p style="text-align: center;">February</p>	<p><b>PI&amp;E Meeting</b></p> <ul style="list-style-type: none"> <li>- Begin Stats Report for Coming Year</li> </ul> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Review of Budget &amp; Annual Plan</li> <li>- Policy &amp; Bylaw Review</li> </ul>
<p style="text-align: center;">March</p>	<p><b>Task Force Meeting</b></p> <ul style="list-style-type: none"> <li>- Budget Update</li> <li>- Budget Approval by Full Board</li> </ul> <p><b>PI&amp;E Meeting</b></p> <ul style="list-style-type: none"> <li>- Finalize Events Calendar for Coming Year</li> </ul> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Review of Budget &amp; Annual Plan</li> </ul>
<p style="text-align: center;">April</p>	<p><b>PI&amp;E Meeting</b></p> <ul style="list-style-type: none"> <li>- Annual Law Enforcement DUI Awards Ceremony</li> </ul> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Final Reviews of Budget &amp; Annual Plan</li> </ul>
<p style="text-align: center;">May</p>	<p><b>Task Force Meeting</b></p> <ul style="list-style-type: none"> <li>- Budget Update</li> </ul> <p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Final Approval of Budget &amp; Annual Plan by Commissioners</li> </ul>
<p style="text-align: center;">June</p>	<p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Annual Plan/Budget Submission Due to MDT (June 1<sup>st</sup>)</li> </ul>

<p><u>New Fiscal Year</u></p> <p><b>July</b></p>	<p><b>Task Force Meeting</b></p> <ul style="list-style-type: none"> <li>- Budget Update</li> <li>- Implementation of New Annual Plan &amp; Budget</li> </ul> <p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p>
<p><b>August</b></p>	<p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p>
<p><b>September</b></p>	<p><b>Task Force Meeting</b></p> <ul style="list-style-type: none"> <li>- Review of Committee Memberships/Officers</li> <li>- Request New Officer Nominations</li> </ul> <p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p>
<p><b>October</b></p>	<p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p>
<p><b>November</b></p>	<p><b>Task Force Meeting:</b></p> <ul style="list-style-type: none"> <li>- Nomination of Officers</li> <li>- Board Member &amp; Officer Elections</li> </ul> <p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p> <ul style="list-style-type: none"> <li>- Begin Coordinator Evaluation Process</li> </ul>
<p><b>December</b></p>	<p><b>PI&amp;E Meeting</b></p> <p><b>Executive Committee Meeting</b></p>