

Superintendent of Schools

Department Overview

The County Superintendent of Schools provides administrative support, information and organization for the schools and communities of Gallatin County. The office meets the requirements of federal, state, and local codes while providing quality service to the children, families, schools, and taxpayers of the County.

The superintendent provides administrative services to five rural schools, and for sixteen districts conducts legal hearings of disputes, calculates and correlates County financial information, and acts as record keeper of school information. Home school students register with this office. Information is provided to real estate agents and residents as to the school district in which acreages and homes are located. Also, any property transfers between school districts go through this office.

There are 16 school districts and 36 schools in Gallatin County. Student population is comprised of 11,932 public school students and 1,607 home school and private school students. The superintendent supervises 5 elementary school districts, with 225 students and 21 full time and part time teachers. The office calculates and reports transportation and retirement mills totaling 46.28 or \$12,005,245 in tax revenues. All school budgets are reviewed and appropriate reporting and recording is provided.

Department Goals

- Operate efficiently within budget by continually realigning job assignments as needed.
- Implement standardized Performance Measurements.
- Set accurate millage for transportation and retirement for Gallatin County schools and distribute payments to schools in timely manner.
- Maintain close association with school district clerks and board members.
- Monitor rural schools for compliance with Adequate Yearly Progress and Accreditation Standards.
- Work with home schools to continue building the necessary trust in this office.
- Provide exceptional service to parents with educational concerns.
- Provide professional development and support for rural school teachers.
- Provide opportunities to students in rural schools: graduation ceremony, spelling bee, musical concerts, declamation contest, science fair, theater opportunities.
- Attend all Individual Education Plan (IEP) and student intake meetings for the five rural schools.
- Sit on the board of the Gallatin-Madison Special Education Cooperative.
- Attend monthly school board meetings of 5 rural districts and at least one meeting a year for all other school districts in the County.
- Hold hearing on contested property transfer.
- Correct school boundary inaccuracies discovered during 2014 school elections.

Recent Accomplishments

- Provided fingerprinting services to 44 school personnel as specified by the No Child Left Behind Act.
- Advertised for substitute teachers and provided updated lists to nine schools.
- Increased educational opportunities for rural schools and provided professional development for teachers on common core and school safety.
- Each of the rural schools achieved adequate yearly progress in compliance with federal law.
- Maintained employment of highly qualified teachers, counselors, and librarians for rural schools.
- Gave oath of office to 17 school trustees.
- Attended all monthly school board meetings for the five rural districts and attended at least one board meeting for all the other districts in Gallatin County.
- Trained rural school teachers to administer the new Smarter Balanced test given to all students grades 3 through 8.

GENERAL GOVERNMENT

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Department Budget

Object of Expenditure	Actual FY 2013	Final FY 2014	Actual FY 2014	Request FY 2015	Preliminary FY 2015	Final FY 2015
Personnel	\$ 122,116	\$ 125,234	\$ 123,893	\$ 124,991	\$ 128,648	\$ 128,667
Operations	21,388	22,694	19,422	22,520	22,520	22,520
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	1,500	1,500	1,500
Transfers Out	-	-	-	-	-	-
Total	\$ 143,504	\$ 147,928	\$ 143,315	\$ 149,011	\$ 152,668	\$ 152,687

Budget by Fund Group

General Fund	\$ 143,504	\$ 147,928	\$ 143,315	\$ 149,011	\$ 152,668	\$ 152,687
Special Revenue Funds	-	-	-	-	-	-
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-
Total	\$ 143,504	\$ 147,928	\$ 143,315	\$ 149,011	\$ 152,668	\$ 152,687

Funding Sources

Tax Revenues	\$ 72,140	\$ 81,321	\$ 79,695	\$ 85,221	\$ 82,807	\$ 78,412
Non-Tax Revenues	48,448	42,773	42,345	41,316	42,256	45,817
Cash Reappropriated	22,916	23,834	21,275	22,475	27,605	28,458
Total	\$ 143,504	\$ 147,928	\$ 143,315	\$ 149,011	\$ 152,668	\$ 152,687

Department Personnel

No. of Positions	FT/PT	Title	FTE 2013	FTE 2014	FTE 2015
1	Full-Time	Elected Superintendent of Schools	1.00	1.00	1.00
1	Part-Time	Administrative Assistant	0.75	0.75	0.75
2		Total Program	1.75	1.75	1.75

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2015 Budget Highlights

Personnel

- Maintain support staff at 3/4 FTE
- Maintain temporary wages at \$1,000

Operations

- No changes to operations

Capital

- Computer \$1,500

County Commission Goals/Department Response

The County Commission established a set of overarching goals for the County government. Listed below are the goals, followed by the methods by which Department is striving to fulfill those goals.

Align community needs with budgetary decisions

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Adhere to long-term plans

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Demonstrate exceptional Customer Service

- Provide a sound education for all the school children of Gallatin County.
- Educate school boards as to their legal responsibilities and duties.
- Network students and teachers within the county.
- Work with home school parents in registration and attendance policies.
- Research and courteously answer, in a timely manner, all educational and historical questions of the general public.
- Provide statistical information on public schools in Gallatin County.

Serve as a Model for Excellence in Government

- Support school boards of the five rural schools to make informed decisions.
- Assist all rural schools in meeting and maintaining accreditation.
- Help rural schools to achieve adequate yearly progress.
- Meet all reporting deadlines (OPI reports, trustee reports, school budgets, millage assessment, and joint district reports).

Improve communication within county government, other jurisdictions and our public

- Provide information on enrollment and budget statistics for all sixteen districts.
- Communicate school district boundaries in a clear and concise manner to realtors and the public.

Be an Employer of Choice and improve employee retention

- Insure that the teachers in the rural schools are highly qualified.

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Workload Indicators / Performance Measures

Workload Indicators		Actual	Actual	Estimate	Projected
Indicator		FY 2012	FY 2013	FY 2014	FY 2015
1.	Increase in registered certificates for teachers	1,341	1,400	1,425	1,450
2.	Statistical analysis data on rural schools on tests	Posted	Posted	Posted	Posted
3.	Track financial information	Posted	Posted	Posted	Posted

Performance Measures		Actual	Actual	Estimate	Projected
Measure		FY 2012	FY 2013	FY 2014	FY 2015
1.	Public contacts	10,000	9,000	9,500	10,000
2.	Home school notifications	650	675	675	750
3.	Public school enrollment-Elementary & H.S.	11,150	11,225	11,600	12,000
4.	Private school enrollment	900	925	925	950

Comments