

## Court Services

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### Department Overview

In FY 2005, six programs were consolidated into the Court Services as recommended in the Criminal Justice System report. The Department's vision is "To provide effective, evidenced based community criminal justice programs to Gallatin County." The Department's mission is to "Provide logical and fiscally responsible programs that are effective in reducing costs to the system and the taxpayers, contribute to reductions in recidivism, enhance public safety, and support victim's rights."

Some of the more unique programs the Department provides are Justice Councils, Money Management, the Virgil Project, Community Service, Electronic Monitoring (includes Global Positioning System and Secure Continuous Remote Alcohol Monitoring), Pretrial, Misdemeanor Probation, Treatment Court and random drug testing.

Court Services continues to focus on two priorities established by the Criminal Justice Coordinating Council (CJCC) in 2011; reduction of recidivism through successful re-entry (Re-Entry Task Force) & supporting mental health services.

The Office of Court Services recognizes the needs identified by the CJCC and is actively involved in the reduction of recidivism and successful re-entry and mental health initiatives. The Director of Court Services is an executive board member on the Re-Entry Task Force. The Pre-Trial Supervisor is the coordinator for the "Virgil Program" and a member of the Mental Health Central Service Area Board that coordinates mental health services for our community. Court Services has incorporated the program components into the daily business plan. Post-trial programs such as Treatment Court, Misdemeanor Probation, and Justice Councils assist to identify and refer defendants in need of mental health services. Beside Western Montana Mental Health Center (WMMHC), Court Services solicits the assistance from a number of agencies including but not limited to Alcohol and Drug Services of Gallatin County, private providers and the Veteran's Administration.

The part-time DUI Task Force Coordinator provides stability to the program by serving as administrative support, program developer, and liaison between the Task Force, the Director of Court Services, and the Gallatin County Commissioners.

The Task Force is designed to focus their efforts to:

Prevent driving while under the influence;

Reduce impaired driving traffic incidents; and

Educate the public on the dangers of driving after consuming alcoholic beverages and/or other chemical substances that impair judgment and motor function.

In February 2016, the DUI Task Force in collaboration with the Director of Court Services developed the first ever comprehensive DUI statistical report for calendar year 2014. The team who researched the data for this report looked at every DUI arrest in 2014 and gathered information from each of the defendant's individual records to provide accuracy and consistency to this report.

### Department Goals

#### **Court Services**

- Provide logical and fiscally responsible programs that are effective in reducing the cost to the system and tax payers; contribute to the reduction of recidivism and victimization while enhancing public safety and supporting victims' rights.
- Provide exceptional customer service that focuses on support and changing behaviors while reducing recidivism and victimization.

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- Maintain the trust of the Courts by providing highly trained staff certified through the statutory requirements of the Peace Officer Standards and Training (P.O.S.T.) as well as other state and nationally recognized training opportunities.
- Empower staff to accomplish their duties in a responsible manner.
- Improve communications between staff as well as Court Services and other County programs.
- Continue to increase revenues through the collections of fees.

### DUI Task Force

- Engage in effective education and enforcement advocacy and policy debate to facilitate changes to support and promote pro-active traffic enforcement and a reduction in DUI-related crashes.
- Develop partnerships with public health organizations to facilitate making highway safety a top public health priority.
- Proactively educate a variety of stakeholders on the risk of driving under the influence of alcohol and other drugs through a series of targeted messages and campaigns.
- Develop and/or enhance the Department's collaborative network and strategic partnerships.
- Provide statistical data about DUI in Gallatin County as required by MCA 61-2-106.
- Provide a formalized CEASE Award process that includes mechanisms to solicit applications, award funds using contracts for services in accordance with County purchasing policies and procedures, and evaluate outcomes achieved by the awardees.
- Have an active and engaged DUI Task Force board that guides the DUI Task Force in meeting its mission based on nonprofit best practices for board governance.
- Have a well-trained and competitively compensated Coordinator charged with coordinating DUI Task Force member efforts in carrying out the strategic plan and documenting the results.

## Recent Accomplishments

### Court Services

- Developed a Pretrial/Post trial Programs position to assist all staff with program requirements such as; Private Provider Violation Reports, drug and alcohol testing, walk-ins, sign-ups, and interviews.
- Contracted for a new Information Management System and started the process to transfer data and develop new protocols for system data and statistical analysis.
- Re-Wrote Treatment Court policy to include "evidence based programs and practices.
- Completed the first Drug Court Peer Review in the State of Montana. Designed action plan to address areas of improvement.
- Continue to provide information and training materials to other communities such as Cascade County and Beaverhead County who are researching how to start Pretrial programs to deal with overcrowded detention centers.

### DUI Task Force

- Developed a new logo based on community input.
- Created the first comprehensive statistical accurate DUI Task Force report that encompasses all DUI arrests in calendar year 2014..
- Conducted community prevention and outreach at numerous events such as Music on Main, at the MSU homecoming, at the Big Sky Professional Bull Riding event, the Three Forks rodeo, the Manhattan potato Festival, the Belgrade Fall Festival and the Bozeman Library, Bozeman High School and the Stand Union Building at MSU.
- Continue to fund DUI prevention through CEASE Awards such as; Blood Draw at the Detention Center, Officer training, overtime patrols and DUI-related equipment purchases.

# PUBLIC SAFETY

## Court Services

### Department Budget

Object of Expenditure	Actual FY 2015	Budget FY 2016	Actual FY 2016	Request FY 2017	Preliminary FY 2017	Final FY 2017
Personnel	\$ 627,211	\$ 682,843	\$ 649,379	\$ -	\$ 717,417	\$ 723,680
Operations	452,207	449,357	445,617	709,461	462,887	463,067
Debt Service	-	-	-	-	-	-
Capital Outlay	-	80,000	80,000	80,000	80,000	92,000
Transfers Out	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,079,418</b>	<b>\$ 1,212,200</b>	<b>\$ 1,174,996</b>	<b>\$ 789,461</b>	<b>\$ 1,260,304</b>	<b>\$ 1,278,747</b>

#### Budget by Fund Group

General Fund	\$ 1,079,418	\$ 1,132,200	\$ 1,094,996	\$ 709,461	\$ 1,180,304	\$ 1,278,747
Special Revenue Funds	-	-	-	-	-	80,000
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	80,000	80,000	80,000	80,000	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	13,000
Trust & Agency Funds	-	-	-	-	-	-
<b>Total</b>	<b>\$ 1,079,418</b>	<b>\$ 1,212,200</b>	<b>\$ 1,174,996</b>	<b>\$ 789,461</b>	<b>\$ 1,260,304</b>	<b>\$ 1,371,747</b>

#### Funding Sources

Tax Revenues	\$ 444,301	\$ 439,746	\$ 451,265	\$ 82,142	\$ 428,349	\$ 453,002
Non-Tax Revenues	618,606	460,561	636,338	525,392	519,227	495,586
Cash Reappropriated	16,512	311,893	87,393	181,928	312,728	423,159
<b>Total</b>	<b>\$ 1,079,418</b>	<b>\$ 1,212,200</b>	<b>\$ 1,174,996</b>	<b>\$ 789,461</b>	<b>\$ 1,260,304</b>	<b>\$ 1,371,747</b>

### Department Personnel

No. of Positions	FT/PT	Title	FTE 2015	FTE 2016	FTE 2017
1	Full-Time	Director of Court Services	1.00	1.00	1.00
1	Full-Time	Pretrial Supervisor	1.00	1.00	1.00
5	Full-Time	Pretrial Officers (.50 Grant Funded)	4.00	4.00	5.00
1	Full-Time	Misdemeanor Probation Supervisor	1.00	1.00	1.00
1	Full-Time	Misdemeanor Probation/Community Corrections Officer	1.00	1.00	1.00
1	Full-Time	Project Coordinator	1.00	1.00	1.00
1	Full-Time	Administrative Technician	1.00	1.00	1.00
11		Total Program	10.00	10.00	11.00

# PUBLIC SAFETY

## Court Services

### DUI Budget

Object of Expenditure	Actual FY 2015	Budget FY 2016	Actual FY 2016	Request FY 2017	Preliminary FY 2017	Final FY 2017
Personnel	\$ 21,155	\$ 25,557	\$ 28,409	\$ 39,586	\$ 40,149	\$ 40,149
Operations	14,771	47,868	23,509	27,922	27,359	27,359
Debt Service	-	-	-	-	-	-
Capital Outlay	1,145	73,114	-	66,792	66,792	74,292
Transfers Out	-	-	-	-	-	-
<b>Total</b>	<b>\$ 37,071</b>	<b>\$ 146,539</b>	<b>\$ 51,918</b>	<b>\$ 134,300</b>	<b>\$ 134,300</b>	<b>\$ 141,800</b>

#### Budget by Fund Group

General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Funds	37,071	146,539	51,918	134,300	134,300	141,800
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-
<b>Total</b>	<b>\$ 37,071</b>	<b>\$ 146,539</b>	<b>\$ 51,918</b>	<b>\$ 134,300</b>	<b>\$ 134,300</b>	<b>\$ 141,800</b>

#### Funding Sources

Tax Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Tax Revenues	40,932	73,000	73,000	55,550	58,799	55,550
Cash Reappropriated	(3,861)	73,539	(21,082)	78,750	75,501	86,250
<b>Total</b>	<b>\$ 37,071</b>	<b>\$ 146,539</b>	<b>\$ 51,918</b>	<b>\$ 134,300</b>	<b>\$ 134,300</b>	<b>\$ 141,800</b>

### Activity Personnel

No. of Positions	FT/PT	Title	FTE 2015	FTE 2016	FTE 2017
1	Part-Time	DUI Task Force Coordinator	0.50	0.50	0.75
1		Total Program	0.50	0.50	0.75