

Superintendent of Schools

Department Overview

The County Superintendent of Schools provides administrative support, information and organization for the schools and communities of Gallatin County. The office meets the requirements of federal, state, and local codes while providing quality service to the children, families, schools, and taxpayers of the County.

The superintendent provides administrative services to five rural schools, and for sixteen districts conducts legal hearings of disputes, calculates and correlates County financial information, and acts as record keeper of school information. Home school students notify the Superintendent of Schools of their intent to home school. Information is provided to real estate agents and residents as to the school district in which acreages and homes are located. Also, any property transfers between school districts go through this office.

There are 16 school districts and 36 schools in Gallatin County. Student population comprises 12,635 public school students, 765 home school students, and 1023 private school students. The superintendent supervises 5 elementary school districts, with 203 students and 21 full time and part time teachers. The Office calculates and reports transportation and retirement mills totaling 51.85 or \$12,517,673 in tax revenues. All school budgets are reviewed and appropriate reporting and recording is provided.

Department Goals

- Operate efficiently within budget.
- Implement standardized Performance Measurements.
- Set accurate millage for transportation and retirement for Gallatin County schools and distribute payments to schools in timely manner.
- Maintain close association with school district clerks and board members.
- Monitor rural schools for compliance with Adequate Yearly Progress and Accreditation Standards.
- Work with home schools to continue building the necessary trust in this office.
- Provide exceptional service to parents and community members with educational concerns.
- Provide professional development and support for rural school educators.
- Provide opportunities to students in rural schools: graduation ceremony, spelling bee, musical concerts, declamation contest, science fair, theater opportunities.
- Attend Individual Education Plan (IEP) and student intake meetings for the five rural schools.
- Sit on the board of the Gallatin-Madison Special Education Cooperative.
- Attend monthly school board meetings of 5 rural districts and at least one meeting a year for all other school districts in the County.
- Hold hearings on contested property transfer.
- Correct school boundary inaccuracies and report to appropriate government agencies.

Recent Accomplishments

- Provided background check services to school personnel, volunteers and chaperones as specified by the No Child Left Behind Act.
- Advertised for substitute teachers and provided updated lists to nine school districts.
- Increased educational and professional development opportunities for rural schools and teachers.
- Each of the rural schools achieved adequate yearly progress in compliance with federal law.
- Maintained employment of highly qualified teachers, counselors, and librarians for rural schools.
- Gave oath of office to newly elected school trustees across the County.
- Attended all monthly school board meetings for the five rural districts and attended at least one board meeting for all the other districts in Gallatin County.
- Assisted rural school teachers in the administration of Smarter Balanced test given to all students grades 3 through 8.

GENERAL GOVERNMENT

Superintendent of Schools

Department Budget

Object of Expenditure	Actual FY 2015	Budget FY 2016	Actual FY 2016	Request FY 2017	Preliminary FY 2017	Final FY 2017
Personnel	\$ 127,024	\$ 132,900	\$ 132,984	\$ 133,915	\$ 135,990	\$ 135,990
Operations	19,926	24,114	22,250	26,098	26,098	26,098
Debt Service	-	-	-	-	-	-
Capital Outlay	1,052	650	-	-	-	-
Transfers Out	-	-	-	-	-	-
Total	\$ 148,002	\$ 157,664	\$ 155,234	\$ 160,013	\$ 162,088	\$ 162,088

Budget by Fund Group

General Fund	\$ 148,002	\$ 157,664	\$ 155,234	\$ 160,013	\$ 162,088	\$ 162,088
Special Revenue Funds	-	-	-	-	-	-
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-
Total	\$ 148,002	\$ 157,664	\$ 155,234	\$ 160,013	\$ 162,088	\$ 162,088

Funding Sources

Tax Revenues	\$ 78,333	\$ 73,827	\$ 75,761	\$ 76,183	\$ 73,472	\$ 73,936
Non-Tax Revenues	67,042	46,065	75,769	54,081	47,203	49,118
Cash Reappropriated	2,627	37,772	3,704	29,749	41,414	39,034
Total	\$ 148,002	\$ 157,664	\$ 155,234	\$ 160,013	\$ 162,088	\$ 162,088

Department Personnel

No. of Positions	FT/PT	Title	FTE 2015	FTE 2016	FTE 2017
1	Full-Time	Elected Superintendent of Schools	1.00	1.00	1.00
1	Part-Time	Administrative Assistant	0.75	0.75	0.75
2		Total Program	1.75	1.75	1.75